

**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
February 6, 2013 - 12:00 Noon
Vancott
36 South State Street, Suite 1900
Salt Lake City, UT

Members Present:

John Richardson, Chair	ASME
Rob Kesler, Treasurer	ACEC
David Cline, Vice-Chair	SAME
Peter Tang, 1st Past Chair	ITE
Joe Martone, 2nd Past Chair	SAME
Dannie Pollock	AAEE
Lori Labrum	WTS
Jim Thacher	AIAA
Brian Warner	ASCE
Brad Welch	ASPE
Chris Perry	IEEE
Daniel Dunning	SAME
Christine Hirrill	SWE
Dawn Pedersen	SEAU
Susan Merrill	Executive Secretary

Members Absent:

Ryan Kump	ITE
Victor Willes	ASHRAE
James Belshe	USPE
Brad Mortensen	UCLS
Brad Gilson	AWWA, UCEA

Guests

Jeff Riddle	Vancott
Brian Riddle	Vancott
Shauna	NewsLink

1. WELCOME – John Richardson

The meeting began at 12:08 p.m. and a catered lunch was available to the Board members for purchase. Introductions were made.

2. APPROVAL OF MINUTES – January 9, 2013

The attendance was incorrect on the minutes. Susan will correct the attendance and post the corrected minutes on the website.

Motion: Joe Martone moved to accept the minutes with the attendance corrections. Rob Kesler seconded the motion. The motion carried unanimously.

3. FINANCIAL REPORT – Rob Kesler

Rob reported paying the banquet deposit and the secretary's fee. So far Rob has record of 34 banquet tickets being purchased. Our current balance in the checking account is around \$1,800. Susan has the Vancott check and will give it to Rob. She has not yet seen a check from Varian.

Susan briefly discussed how people can pay for the banquet tickets. Susan set up PayPal on the website so people can pay by credit card. PayPal takes out 2.7% plus \$.30 per transaction. People can also pay by check and send it to the UEC office. Everyone must fill out a registration form and email it to Susan. Susan will also have a credit card reader at the banquet.

David Cline asked Susan if she would check with PayPal about a non-profit organization discount. She will check into that.

The deadline for discounted tickets is this Friday, February 8. Each society needs to advertise the event heavily with their societies. John will draft a letter for Susan to send out to the societies to help with advertising.

4. COMMITTEE REPORTS

A. E-Week - David Cline: All arrangements have been made. The Leonardo has extended a deep discount to UEC banquet attendees to go to the opening day of the Mummies exhibit. The tickets has been discounted from \$22.50 to \$15.00 for UEC.

David Cline contacted several politicians regarding speaking at the banquet, but found that they are not good choices because they often back out and it is not a good season for them. David is excited to have Dr. Brown from the University of Utah as our speaker.

David Cline has arranged to have a limited display area. Vancott would like to have a display. David has also invited Engineers Without Borders to have a display since they have shown an interest in joining UEC. David would like to know if there are other organizations who would like to have a display.

There will be appetizers and bar service. There should be plenty of food with the buffet. David asked each of the societies present if they were purchasing tickets. The responses were as follows:

ITE - 6
AIAA - 12
SWE - 8
SEAU - 8
AAEE/CH2MHill - 8
ASCE - 8?
SAME - 14
AWWA - ?
ASPE - ?
UCLS - 8
WTS - 8
IEEE - 8
ACEC - 8
Vancott - 8
Varian - 2

Susan Merrill and John Richardson will be there early to help set up. Rob is in charge of the registration. Vancott will have some tables delivered there. Shauna with NewsLink will be helping with the Vancott table.

David Cline needs the awards information and the scholarship winner information.

B. Publication Committee: Dannie reported that they have lot of articles. He did not receive articles from each society this year, but would like to next year. They are missing the biography on the speaker. They also need updated board listings. If it is not correct in the UEC Roster, then they need to be emailed to Dannie Pollock.

C. Fund-Raising: John has not been able to do much since Peter Strazdins had to leave, but he feels we will be okay. John asked Susan to bill Varian for their \$1,000 Gold sponsorship and he also asked NewsLink to bill Varian for the advertising.

D. Membership Committee - Brian Warner: Brian will follow-up with societies who have not been attending. He will also follow-up with Engineers Without Borders. Membership dues were discussed. Societies with 50 members or less pay a \$50 base fee and societies with more than 50 members pay a \$75 base fee. After that there is a \$1 per member fee with a maximum of \$600.

E. Awards - Peter Tang: Peter still needs people to turn in their rankings for the awards. Peter said that in past years we have spent about \$50 per plaque on the awards. Peter has opted to buy a plaque with a clear plastic cover that a certificate can be placed under and he will print those out. The awards will be less than \$400.

F. Scholarship Committee - Rob Kesler: Rob has received the scholarship applications.

G. Legislative Committee - Chris Perry: Nothing to report

5. SET UP NOMINATING COMMITTEE - Joe Martone

Joe asked for a committee to help gather nominations for next year's officers, particularly next year's treasurer. He needs to have a slate of nominees by the March meeting. Joe reviewed the eligibility requirements for Executive Committee positions. People who have served on the UEC board during the past two years are eligible. Those who will be serving on the committee are: Joe Martone, Daniel Dunning and Lori Labrum. Chris Perry will serve as an alternate committee member.

8. OTHER BUSINESS

John Richardson has been working with Vancott on a seminar regarding how to protect intellectual property. This will provide 1.5 education hours for engineers. It will probably be early in May and may be a breakfast meeting. Everyone is invited. 25-35 attendees are anticipated. There will be a cost to cover the breakfast costs.

9. ADJOURNMENT

Motion: Chris Perry moved to adjourn the meeting.

The meeting was adjourned at 1:10 p.m.