1. **Welcome – Rob Kesler**

   The meeting began at 12:10 p.m. Rob Kesler welcomed everyone to the meeting. Introductions were made.

2. **Approval of Minutes – January 7, 2015**

   **Motion:** Brian Warner moved to approve the minutes from January 7, 2015. John Richardson seconded the motion. The motion carried unanimously.

3. **Financial Report – Charlie Vono**

   The updated budget sheet was emailed before the meeting. Charles reported that banquet ticket sales are around $1,500 at this point. We have not yet received the $1,500 scholarship donation from Van Cott. We need to invoice Sophie for the Weber State scholarship.

4. **Committee Reports**

   **A. E-Week Committee - Brian Warner:** Brian passed out an E-Week Banquet pricing sheet. The food prices increased a bit. Beverages of lemonade and water are included. We typically have 27 non-paying attendees which are sponsors, etc. If we get
200 people, we will be about $1,500 in the black which can help cover the other scholarship if we don't get a sponsor. Brian asked what we should do with the alcohol. Do we provide it and charge for it or do we include it? If we don't have the funds, we will need to charge for it. David Cline mentioned that General Distributing has sponsored our beer in the past, but they may still be interested in sponsoring the cash bar to cover whatever our expenses are to Rio Tinto to cover the beer. David Cline has a good contact there and can inquire about it. There was some discussion about whether we should even offer alcohol or not and if so, how to handle it. We would probably only have one bartender to save on costs. Would the line be too long? Most people felt that one bartender would be plenty.

**Motion:** David Cline moved to subsidize the alcohol and seek a sponsor to cover the expense. Dan Donahoe seconded the motion. The motion carried with one opposed.

It was asked if coffee would be available. Right now it will not be.

The speaker will not be Elizabeth Zimmerman, but rather Howard Stranach (sp?)

There was some discussion about notifying cities about the banquet because they will be interested in the topic. John Richardson offered to draft a letter with the speaker and banquet information and send it to the cities.

Societies need to pay for their nominees and guests.

We need more sponsors. There was some question about the banquet sponsor option being $1,500. It is really $1,000. Jones & Associates will donate and Heath Engineering will donate as well. ASPE is also donating.

**B. Fund-Raising - David Cline:** The newsletter email came out and if anyone has not received it, please let David know. David is a member of several organizations, but he did not receive an email from those societies who are supposed to forward the newsletter. If your society has chosen not to provide an email list to NewsLINK, then each society representative needs to forward the newsletter to their membership immediately. If this is not being done, please follow-up on it.

The next newsletter email will go out on the Monday of E-Week. If your society decides to provide an email list, please send it to Susan Merrill or David Cline. If logos are not correct, please provide the correct one to David Cline.

David will need a current list of sponsors by February 20. Now that the newsletter is going, David is hoping to have some key companies added as sponsors. John Richardson suggested that we get the press to our event. The national E-Week website should have media information on how to do a press release and get the press involved.

Other E-Week Activities: Mark Sultan reported that AIAA is having a distinguished lecturer on February 24 with topic titled "Interplanetary Cruising from Earth to Mars Transit Examples" at Weber State University, Lind Lecture Hall, Room 121 7-8:30 p.m. AIAA will send the entire E-Week calendar of events to Susan to put on the website and it can also be included in the next newsletter.

**C. Publishing Committee - Dannie Pollock:** The Journal article deadline has been pushed out to February 15. ACEC is still working on their article. The notes from the last meeting said that NewsLINK will be sending proofs of each article to the authors by February 1. This deadline has been extended as well. Officer information on the UEC roster needs to be updated as well since this will be used in the Journal.

Susan needs postal mailing lists for the Journal from each society by February 15.
D. **Awards Committee - John Richardson**: John is preparing the nominations to be sent to his committee. He almost has everything he needs.

E. **Scholarship Committee - Charles Vono**: Charles has his committee working through the applications.

F. **Legislative Committee - Dan Donahoe**: Dan reported on bills that might be of interest to engineers:

- HB90 - residential building inspections limits what inspectors can do.
- HB126 - regarding design professionals - creates a new licensing board and license for interior designers. It does exempt architects.
- HB169 - home energy rating - leaves DOPL out completely and gives responsibility to the division of real estate.

Hearing today on SB087 and HB226 on clean air issues and relates to 19-2-106, an existing law since 1991 that says that legislature can't pass any bill that exceeds the requirements of the clean air act established by the EPA, but it has an exemption that more stringent laws can be passed. This is probably someone amending the law to appease a particular group.

Legislative discussions can be included in the newsletter as long as UEC is not taking sides.

G. **Membership Committee - Marilyn Marshall**: Marilyn had to leave, but Susan mentioned the items that Marilyn emailed to her - there were only two societies she thought she could pursue, one being the chemical engineers and the other one is the safety engineers. It is probably too late to send the letter to AWWA now. AAEE is Danny Pollock and Susan will follow-up with him on getting his dues paid.

5. **Set Up Nominating Committee - David Cline**

David Cline is the chair of the Nominating Committee. David needs committee members - Charles Vono, Chris Perry and Vijay Kornala will be on the committee.

5. **Other Business**

ASCE has offered to present an infrastructure report card at the banquet. There was some discussion about whether this would be enough time or if there should be a display.

**Motion**: Dan Donahoe moved to give ASCE 5 minutes at the banquet for this report. Paul Feser seconded the motion. The motion carried unanimously.

It was suggested that whatever is covered in the five minutes should be relevant to the evening's topic. They might want to do a table top display in addition to their presentation.

March 26 at Noon is the ASCE student panel discussion at the U of U that David Cline is putting together. Brian Warner can speak for SEAU and Charles Vono might be able to go for AIAA, but he could have a science fair conflict.

**Licensure requirements** - Rob Kesler had to leave and Brian Warner took charge of the meeting. Susan Merrill mentioned that we want to make sure that everyone is aware that as of now, 30 hours of continuing education are required to renew their licenses instead of 24. Societies, please make sure that your members are aware of this so they aren't caught off guard come March when they will be renewing their licenses.
Dan Donahoe mentioned the SusTech 2015 IEEE conference that he is putting together. He needs participants. If interested, do a Google Search for SusTech 2015 and you will be able to get information on helping.

Chris Perry asked the Board for permission to buy a table at the advanced purchase because his society did not get it done by the deadline.

**Motion:** David Cline moved to allow IEEE to purchase a table at the advanced purchase price if they pay for it today. Dan Donahoe seconded the motion. The motion carried unanimously.

8. **Adjournment**

**Motion:** Chris Perry moved to adjourn the meeting.

The meeting was adjourned at 1:23 p.m.