

3. Financial Report – Jake Browning

Currently we have \$10,414.57 in the operating account, \$10,140.64 in the scholarship account. \$20555.21 total in both accounts.

Jake has a check for \$1,500 from Midgely Huber. VBFA will donate \$1,500 as well. ASPE has a \$500 check for MESA.

The down payment for the banquet venue was mailed to the venue. Roberta Schlicher will confirm that they received the check.

4. Membership Committee - Angie Tymofichuk

Angie Tymofichuk has nothing new to report. Susan Merrill sent her an email this morning about an engineering educators society that is having a conference here in Salt Lake City. We can see if they have a Utah chapter. Susan also told Angie about AWWA - they were members of the UEC a few years ago.

5. Publication Committee – Charlie Vono

Charlie is out of town. Jed reported on Charlie's email regarding the Journal. Charlie listed who has submitted articles as follows:

AIAA
ASCE
ASPE
GOED
IEEE
INCOSE
ITE
SWE
UCLS
USTAR

Everyone that committed to submitting an article has done so.

6. Scholarship Committee – David Cline

Dave has four applicants from the U of U - two material science engineering, one mechanical engineering and one chemical engineering. He has four applicants from USU – two mechanical engineering, one civil/environmental engineering, and one biological engineering. He has one from BYU – mechanical engineering. He has one from SUU in integrated engineering. We had some additional applicants from BYU, SUU and Weber State, but they did not qualify – they were technological degrees. Since they were not accredited engineering degrees, they do not qualify, according to David's understanding. He has some of the scoring back from two of the committee members. He needs two more. We are a week behind.

The U of U is working on letting us pick from four applicants for their matching scholarship. We received some applications independently, so we have forwarded those to the U of U. The VBFA scholarship donation is preferred to go to a mechanical or electrical engineering student. Right now, it will probably be one scholarship per school since we don't have a lot of qualifying applicants. Jed Lyman will contact Sophie Hanson to see if she is sponsoring the Gerald Piele scholarship at Weber State again this year. If she does, we need to be sure we send her a thank you card. We will have to find a qualifying applicant from that school. The scholarships are currently \$1,500 each. We might have some scholarship money left over this year or use some excess to pay for the scholarship winners' banquet tickets.

We need a photo of the scholarship winners for the Journal. It would be good to use a professional photographer again at the banquet like we did last year. We need to ask people to provide a portrait shot as well as a fun shot. David Cline will contact each recipient and tell them they have won a scholarship and that they are invited as a guest of the UEC. We will have money available to cover their tickets.

The scholarship winners know they are the winners, but the award nominees do not know they have won until it is announced at the banquet. We can have a photographer take the pictures at the time the awards are given, and these can be used in the Journal.

Charlie Vono indicated in his email that he has been in contact with MESA about their award recipient.

7. E-Week Committee – Roberta Schlicher

Roberta will contact the photographer and will confirm with the speaker. She has also contacted Channel 4 about covering the event. The 4-piece band is set. Roberta will be picking the food. The food will be similar to what we had last year. The total amount for the venue is \$1,600 and they have a fee that they charge for their guards. It is \$100 per guard per 100 people. Roberta will confirm that they have received our down payment. Do we provide the centerpieces? Yes. Charlie has the vases. We used to have vase fillers, but we don't know if Charlie has those still. Jed said he used long stemmed roses last year and put those in the vases. We need a gift for the speaker. We will need a better photo of the speaker for the Journal.

8. Awards Committee – Brian Warner

Brian is behind schedule on the awards. We are missing some high-resolution pictures for the slideshow. Brian needs to know if any submissions are missing. Judging is beginning now, so he needs those now. The winners will receive a nicer plaque than the nominees. We need someone from the UEC to direct the nominees and the winners to the photographer. Charlie as the MC can give instructions as well. The photographer can set up on the side with his own lighting. The photographer can offer advice on how best to handle this as well.

9. Fund-raising Committee – Charlie Vono

Charlie Vono sent Jed an email regarding the donations.

Scholarship donations:

Northrop Grumman	\$4,500 - received
BAE Systems	\$3,000 for scholarships, \$1,000 for the general fund - not received yet
Orbital ATK	\$1,500 – sent invoice
Midgley Huber	\$1,500 - received
ASHRAE	\$3,000 for their own scholarships
ACEC	\$1,500 – not yet received
ASPE	\$500 MESA scholarship – Nathan Moore has been talking to Charlie Vono about the MESA winner.
Charlie Vono	\$1,500 – last time he indicated that this money could be used for scholarships or could be used for seats at the banquet for scholarship winners. We will talk to Charlie about this.

We will talk to Sophie about the Piele scholarship.

STEM Action Center	\$1,500 - received
SAMPE scholarship	\$1,500 for a SAMPE student member – remind David Cline of this stipulation

We will have scholarship sponsors give out the scholarships at the banquet again.

USTAR	\$700 to the general fund
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John Richardson said he would ask Varian to donate \$1,500

There were some other people that Charlie was following up with about donations.
We need to put the list of donors on website.

Expect a call from Nick Safai at SLCC asking for sponsorships for his students' tickets as well as for himself.

We need to make sure David Cline assigns applicants to donors. Jed will send Dave an email about this.

10. Legislative Committee - Michael Smith

There was no report.

11. Nominating Committee – Charlie Vono

We need nominations for next year for the Treasurer. These nominations need to be finalized in the March meeting. Think about eligible candidates. They are supposed to have served on the UEC board within the past two years.

12. DOPL Nominations

The nominations are due at the beginning of April. Susan has not received any yet. Susan will send out the reminder again before the next meeting.

13. Other Business

There was no other business.

14. Adjournment

Motion: Brian Warner moved to adjourn the meeting.

The meeting was adjourned at 1:10 p.m.

Lunches
14 lunches ordered
171.99 paid