



## BOARD MEETING MINUTES UTAH ENGINEERS COUNCIL

January 3, 2018 - 12:00 Noon  
Van Boerum & Frank Associates  
330 South 300 East  
Salt Lake City

### Members Present:

|  |        |
|--|--------|
| Jed Lyman, Chair                         | ASPE   |
| Roberta Schlicher, Vice-Chair            | SAME   |
| Charlie Vono, 1 <sup>st</sup> Past Chair | AIAA   |
| Brian Warner, 2 <sup>nd</sup> Past Chair | ASCE   |
| Craig Wilkinson                          | SEAU   |
| Chris Perry                              | IEEE   |
| Daniel Canning                           | ASCE   |
| Brad Welch                               | ASPE   |
| David Cline                              | EWB    |
| Jacob Browning                           | INCOSE |
| Angie Tymofichuk                         | SAMPE  |
| Bryan Chamberlain (phone)                | ITE    |
| Paul White                               | INCOSE |
| Michael Fazio (phone)                    | UCEA   |
| Michael Smith                            | ACEC   |
| Dannie Pollock (phone)                   | AAEE   |
| Sean Nielson (phone)                     | ASHRAE |
| Regina Eco                               | SWE    |
| Scott Nowlin (phone)                     | AIAA   |

### Members Absent:

|                  |      |
|------------------|------|
| Gary Christensen | UCLS |
|------------------|------|

### Guests:

|             |                    |
|-------------|--------------------|
| Juli Burton | The newsLINK Group |
|-------------|--------------------|

Jed Lyman presided at the meeting and Susan Merrill, Executive Secretary, was present.

### 1. Introductions – Jed Lyman

Introductions were made. Sean Neilson, Scott Nowlin, Bryan Chamberlain, Michael Fazio and Dannie Pollock were on the phone.

### 2. Approval of Minutes – December 6, 2017

**Motion:** Roberta Schlicher moved to approve the December 6, 2017 minutes. Brian Warner seconded the motion. The motion carried unanimously.

### **3. Financial Report – Jake Browning**

Jake Browning mentioned the total balance we have in all accounts. Financial reports were sent to the Board prior to the meeting.

Susan Merrill reported that she received dues payment from ACEC and EWB, but they are not yet included in the financial report that she sent out. We still need dues payments from AAEE, ASCE and SAME. Jake will make sure scholarship money goes into the scholarship account.

### **4. Membership Committee - Angie Tymofichuk**

Angie Tymofichuk indicated that at the last meeting she was asked to contact USPE and ASME. USPE indicated a desire to re-engage. Angie is waiting to hear back from them. ASME is currently inactive. AAEE – she hasn't been able to contact Dannie Pollock.

### **5. Publication Committee – Charlie Vono**

Charlie Vono reported that so far we have 11 articles for the Journal and three organizations have two articles. He went through the list as follows:

AAEE – no

ACEC – no

AIAA – has submitted one

ASCE – have submitted two

ASHRAE – no

ASPE – has submitted one

EWB - no

GOED - Jeremy Karchner is working one and should have it ready in a couple of weeks

IEEE – has submitted one

INCOSE – has submitted one

ITE – has submitted one

SAME - may not have one

SAMPE – no

SEAU – Craig Wilkinson is working on it

SWE – Regina submitted two

UCEA – no

UCLS – has submitted two

USTAR – Linda with USTAR is working on one

### **6. Scholarship Committee – David Cline**

David got some feedback about some confusion about the due date. David is unsure where the confusion is because he is only seeing January 19. January 19 is the deadline. Check the website for a January 15 deadline. Jacob Browning, Chris Perry, Craig Wilkinson and Brad Welch will be on the committee. Paul White does not need to serve.

Angie Tymofichuk has applied for a scholarship from the STEM action committee – there will be a \$1,500 scholarship and maybe \$500 for the banquet. SAMPE will sponsor a scholarship for \$1,500. They need an invoice. Susan will prepare an invoice and send it to Angie.

Jed Lyman mentioned that for people trying to join the meeting on the phone, they need to do it through their phone and not through their computers.

#### **7. E-Week Committee – Roberta Schlicher**

We have the speaker, Kerry Kelly, and Roberta is working on a flyer. Rio Tinto's quote is \$1966.50 for the event, but it will be 1900 if we pay by check. The band is \$850. We have the band without the lead singer because she has a conflict. The menu is the same menu and prices as in 2014. Juli Burton is helping with a flyer. The speaker's specialty is air quality. Chris Perry is working on registration. SAMPE has an Eventbrite account that we could use. Angie Tymofichuk will check on the fees. Roberta needs to pay half of the \$1,960 for a deposit. Jake Browning will give Roberta a check today so we can avoid the credit card charges. We have the money in our operating account. Roberta wants a second person to review the contracts before we sign. Jed Lyman will review the contracts.

There was some discussion about ticket pricing. We have been at the same price for a while. It used to be higher. Susan reported that last year's numbers for the banquet were \$8,901.73 for catering, Rio Tinto was \$1,530. Susan thinks the bar was included in the \$8,901.73 catering amount. Costs are higher this year by \$368. Last year we were \$500 short on the banquet. Last year we brought in \$9,865 in ticket sales. We either need to cover the difference with donations or an increase in ticket prices. We are currently at \$55 early bird and \$65 for tickets.

Charlie Vono is working on banquet donations – there are several possibilities, but nothing definite. We need the flyer in order to procure more donations. Trent Hunt will check with Desert Air and Greenheck for maybe a \$500 donation. Ferguson donated \$750 last year – Charlie is waiting to hear back from them. John Richardson would like to have a flyer for a possible \$500 donation. Varian may donate again for \$1,500 for the general fund. Do we have people we can contact to facilitate donations to the general fund? Charlie needs some help with this. Jed has an email that he has used in the past. He will send it out to everyone. The email should include how many people will be in attendance, what kind of companies, how is it advertised, what do I get out of it. Angie contacted Boeing and Lockheed already and they said no. Jed Lyman will send out a draft of an email that everyone can use to solicit UEC donations. We will increase ticket prices by \$5 to \$60 per ticket and then \$70 after January.

#### **8. Awards Committee – Brian Warner**

Brian sent out an email before the meeting with the specific nominations that he currently has. He has nominations from AIAA, ASCE, ASPE, IEEE, SAME, SAMPE, SEAU, SWE - 5 nominees for each award so far. Societies can re-nominate someone if they have not won in the past. Brian needs committee members. This is one of the best ways that your society can recognize your members. It is a great honor. The committee members will be: Dannie Pollock, Paul White, Regina Eco and Daniel Canning.

## 9. Fund-raising Committee – Charlie Vono

We will be getting a check from BAE for two \$1,500 scholarships and \$1,000 for the general fund.

We need to make sure the information on the roster is correct because that is what will be used in the Journal.

## 10. Legislative Committee - Michael Smith

Michael Smith reported on the tax bill. If you are part of the ownership of an engineering firm, things are looking better for you. Engineers were specifically carved out as not receiving deductions the rest of the corporation did. Professional services that were carved out were doctor, architect, attorney, engineer- these did not qualify. Most of those businesses are pass-through entities – LLC's, partnerships, etc. Before the state could not afford to reduce the tax rates for small businesses, but now they will be treated more like a manufacturing firm. It is a big win for engineers.

The Legislative session starts in 19 days and there are more than 1,200 bills open. Most of them have not yet been released. There will be a big effort to look into the state tax code. The Chamber is encouraging the Utah House and Senate to overhaul the tax code.

There is the possibility of new legislation on licensure. Licensure is being attacked across the country.

Professional sales tax may be dead for this year, but it may come back in an omnibus tax bill.

There will be some effort to change the governance of the UTA. The stumbling point there is their debt.

This is a healthy year and tax receipts are strong.

Chris Perry asked if there will be an engineering day on the hill. Michael Smith said they haven't done one for a few years because it seems that unless you are bringing a bunch of school kids, it is really hard to get the legislators to come out of the chamber and their offices to a meeting like that. ACEC has shifted events to meet with individuals throughout the year. Legislators have an event every lunch and every dinner for 50 days.

## 11. Other Business

There was no other business.

## 12. Adjournment

**Motion:** Brian Warner moved to adjourn the meeting.

The meeting was adjourned at 1:05 p.m.

## 2017-2018 UEC Nominations

As of 1/3/2018

| Society | Engineer of the Year |               | Fresh Face of the Year |               | Educator of the Year |               |
|---------|----------------------|---------------|------------------------|---------------|----------------------|---------------|
|         | Engineer             | Date Received | Engineer               | Date Received | Educator             | Date Received |
| AAEE    |                      |               |                        |               |                      |               |
| ACEC    |                      |               |                        |               |                      |               |
| AIAA    |                      |               |                        |               | Dr. Masood Amin      | 12/31/2017    |
| ASCE    | Matthew Roblez, S.E. | 12/28/2017    | Imanual Aswandi, P.E.  | 12/28/2017    | Dr. Laurie McNeill   | 12/28/2017    |
| ASHRAE  |                      |               |                        |               |                      |               |
| ASPE    |                      |               | Ryan Nelson            | 12/31/2017    |                      |               |
| EWB-GSL |                      |               |                        |               |                      |               |
| IEEE    | Kyle Fox             | 12/31/2017    | Samuel Mitchell        | 12/31/2017    | Dr. Masood Parvania  | 12/31/2017    |
| INCOSE  |                      |               |                        |               |                      |               |
| ITE     |                      |               |                        |               |                      |               |
| SAME    | Evan Gabrielsen      | 12/29/2017    |                        |               |                      |               |
| SAMPE   | Dr. Brent Strong     | 12/31/2017    | Ian Klosowiak          | 12/31/2017    | Dr. David Fullwood   | 12/31/2017    |
| SEAU    | Brent White, PE, SE  | 12/27/2017    | Andrew Hook            | 12/19/2017    |                      |               |
| SWE     |                      |               |                        |               | Dr. Juile Crockett   | 12/30/2017    |
| UCEA    |                      |               |                        |               |                      |               |
| UCLS    |                      |               |                        |               |                      |               |

| Total Nominations        |   |
|--------------------------|---|
| Engineer of the Year =   | 5 |
| Fresh Face of the Year = | 5 |
| Educator of the Year =   | 5 |

## Utah Engineers Council

## Balance Sheet

01/02/18

As of January 2, 2018

Accrual Basis

|                                       | <u>Jan 2, 18</u>        |
|---------------------------------------|-------------------------|
| <b>ASSETS</b>                         |                         |
| <b>Current Assets</b>                 |                         |
| <b>Checking/Savings</b>               |                         |
| 1 · Operating                         | 4,444.94                |
| 3 · Scholarships                      | 7,140.64                |
| <b>Total Checking/Savings</b>         | <u>11,585.58</u>        |
| <b>Accounts Receivable</b>            |                         |
| 11000 · Accounts Receivable           | 1,262.20                |
| <b>Total Accounts Receivable</b>      | <u>1,262.20</u>         |
| <b>Other Current Assets</b>           |                         |
| 12000 · Undeposited Funds             | 1,400.00                |
| <b>Total Other Current Assets</b>     | <u>1,400.00</u>         |
| <b>Total Current Assets</b>           | <u>14,247.78</u>        |
| <b>TOTAL ASSETS</b>                   | <b><u>14,247.78</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                         |
| <b>Liabilities</b>                    |                         |
| <b>Current Liabilities</b>            |                         |
| <b>Accounts Payable</b>               |                         |
| 20000 · Accounts Payable              | 1,029.46                |
| <b>Total Accounts Payable</b>         | <u>1,029.46</u>         |
| <b>Total Current Liabilities</b>      | <u>1,029.46</u>         |
| <b>Total Liabilities</b>              | 1,029.46                |
| <b>Equity</b>                         |                         |
| 30000 · Opening Balance Equity        | 6,135.30                |
| 32000 · Unrestricted Net Assets       | 731.14                  |
| Net Income                            | 6,351.88                |
| <b>Total Equity</b>                   | <u>13,218.32</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u>14,247.78</u></b> |

**Utah Engineers Council**  
**Profit & Loss Detail**  
 July 1, 2017 through January 2, 2018

| Type   | Date       | Num | Name             | Memo             | Class | Clr | Split            |
|--|------------|-----|------------------|------------------|-------|-----|------------------|
| <b>Ordinary Income/Expense</b>                 |            |     |                  |                  |       |     |                  |
| <b>Income</b>                                  |            |     |                  |                  |       |     |                  |
| <b>43400 · Direct Public Support</b>           |            |     |                  |                  |       |     |                  |
| <b>43450 · Individ, Business Contributions</b> |            |     |                  |                  |       |     |                  |
| Sales Receipt                                  | 11/24/2017 | 250 | Northrup Grumman | Donation         |       |     | 12000 · Undep... |
| Total 43450 · Individ, Business Contributions  |            |     |                  |                  |       |     |                  |
| Total 43400 · Direct Public Support            |            |     |                  |                  |       |     |                  |
| <b>47200 · Program Income</b>                  |            |     |                  |                  |       |     |                  |
| <b>47230 · Membership Dues</b>                 |            |     |                  |                  |       |     |                  |
| Invoice  | 10/03/2017 | 187 | AAEE             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 188 | ACEC             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 189 | AIAA             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 190 | ASCE             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 191 | ASHRAE           | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 192 | ASPE             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 193 | EWB-GSL          | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 194 | EWB-GSL          | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 195 | IEEE             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 196 | ITE              | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 197 | SAME             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 198 | SAMPE            | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 199 | SEAU             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 200 | SWE              | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 201 | UCEA             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/03/2017 | 202 | UCLS             | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/12/2017 | 204 | SWE              | Membership ...   |       |     | 11000 · Accou... |
| Invoice  | 10/30/2017 | 203 | INCOSE           | Membership ...   |       |     | 11000 · Accou... |
| Total 47230 · Membership Dues                  |            |     |                  |                  |       |     |                  |
| Total 47200 · Program Income                   |            |     |                  |                  |       |     |                  |
| Total Income                                   |            |     |                  |                  |       |     |                  |
| Gross Profit                                   |            |     |                  |                  |       |     |                  |
| <b>Expense</b>                                 |            |     |                  |                  |       |     |                  |
| <b>10 · Website fee</b>                        |            |     |                  |                  |       |     |                  |
| Bill   | 09/11/2017 | 155 | Susan Merrill    | website fee      |       |     | 20000 · Accou... |
| Bill   | 10/31/2017 | 159 | Susan Merrill    | website          |       |     | 20000 · Accou... |
| Total 10 · Website fee                         |            |     |                  |                  |       |     |                  |
| <b>4000 · Bank Fee</b>                         |            |     |                  |                  |       |     |                  |
| Check  | 07/31/2017 |     |                  | Service Charge   |       |     | 2 · Savings      |
| Deposit  | 10/12/2017 |     |                  | Deposit          |       |     | 1 · Operating    |
| Total 4000 · Bank Fee                          |            |     |                  |                  |       |     |                  |
| <b>62100 · Contract Services</b>               |            |     |                  |                  |       |     |                  |
| Bill   | 09/11/2017 | 155 | Susan Merrill    | august services  |       |     | 20000 · Accou... |
| Bill   | 10/03/2017 | 158 | Susan Merrill    | Secretary        |       |     | 20000 · Accou... |
| Bill   | 10/31/2017 | 159 | Susan Merrill    | October servi... |       |     | 20000 · Accou... |
| Bill   | 11/01/2017 |     | Susan Merrill    | late fee         |       |     | 20000 · Accou... |
| Bill   | 12/05/2017 | 165 | Susan Merrill    | November ser...  |       |     | 20000 · Accou... |
| Bill   | 01/02/2018 | 167 | Susan Merrill    | December ser...  |       |     | 20000 · Accou... |
| Total 62100 · Contract Services                |            |     |                  |                  |       |     |                  |
| <b>65030 · Printing and Copying</b>            |            |     |                  |                  |       |     |                  |
| Bill   | 10/03/2017 | 158 | Susan Merrill    | Copies           |       |     | 20000 · Accou... |
| Bill   | 10/31/2017 | 159 | Susan Merrill    | Copies           |       |     | 20000 · Accou... |
| Bill   | 12/05/2017 | 165 | Susan Merrill    | copies           |       |     | 20000 · Accou... |
| Bill   | 01/02/2018 | 167 | Susan Merrill    | Copies           |       |     | 20000 · Accou... |
| Total 65030 · Printing and Copying             |            |     |                  |                  |       |     |                  |

7:39 PM

01/02/18

Accrual Basis

**Utah Engineers Council**  
**Profit & Loss Detail**  
July 1, 2017 through January 2, 2018

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| Type   | Date       | Num | Name          | Memo           | Class | Cir | Split            |
|--|------------|-----|---------------|----------------|-------|-----|------------------|
| <b>65050 · Telephone, Telecommunications</b> |            |     |               |                |       |     |                  |
| Bill   | 09/11/2017 | 155 | Susan Merrill | Internet fee   |       |     | 20000 · Accou... |
| Bill   | 10/03/2017 | 158 | Susan Merrill | Internet       |       |     | 20000 · Accou... |
| Bill   | 10/31/2017 | 159 | Susan Merrill | Internet       |       |     | 20000 · Accou... |
| Bill   | 12/05/2017 | 165 | Susan Merrill | Internet usage |       |     | 20000 · Accou... |
| Bill   | 01/02/2018 | 167 | Susan Merrill | Internet       |       |     | 20000 · Accou... |

Total 65050 · Telephone, Telecommunications

|                                    |            |     |               |                  |  |  |                  |
|------------------------------------|------------|-----|---------------|------------------|--|--|------------------|
| <b>68300 · Travel and Meetings</b> |            |     |               |                  |  |  |                  |
| Bill                               | 09/11/2017 | 155 | Susan Merrill | milage to Exe... |  |  | 20000 · Accou... |
| Bill                               | 10/03/2017 | 158 | Susan Merrill | Mileage          |  |  | 20000 · Accou... |
| Bill                               | 10/31/2017 | 159 | Susan Merrill | mileage to me... |  |  | 20000 · Accou... |
| Bill                               | 12/05/2017 | 165 | Susan Merrill | mileage to bo... |  |  | 20000 · Accou... |
| Bill                               | 12/05/2017 | 165 | Susan Merrill | parking at bo... |  |  | 20000 · Accou... |
| Bill                               | 01/02/2018 | 167 | Susan Merrill | mileage to bo... |  |  | 20000 · Accou... |

Total 68300 · Travel and Meetings

Total Expense

Net Ordinary Income

**Net Income**



**Utah Engineers Council  
Profit & Loss Detail  
July 1, 2017 through January 2, 2018**

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| Amount   | Balance  |
|----------|----------|
| 4,500.00 | 4,500.00 |
| 4,500.00 | 4,500.00 |
| 4,500.00 | 4,500.00 |
| 61.60    | 61.60    |
| 201.00   | 262.60   |
| 410.00   | 672.60   |
| 660.00   | 1,332.60 |
| 231.80   | 1,564.40 |
| 89.10    | 1,653.50 |
| 2.58     | 1,656.08 |
| 73.70    | 1,729.78 |
| 660.00   | 2,389.78 |
| 323.10   | 2,712.88 |
| 265.90   | 2,978.78 |
| 331.90   | 3,310.68 |
| 245.00   | 3,555.68 |
| 94.60    | 3,650.28 |
| 272.50   | 3,922.78 |
| 549.70   | 4,472.48 |
| 5.11     | 4,477.59 |
| 83.60    | 4,561.19 |
| 4,561.19 | 4,561.19 |
| 4,561.19 | 4,561.19 |
| 9,061.19 | 9,061.19 |
| 9,061.19 | 9,061.19 |
| 35.85    | 35.85    |
| 35.85    | 71.70    |
| 71.70    | 71.70    |
| 0.01     | 0.01     |
| 3.14     | 3.15     |
| 3.15     | 3.15     |
| 500.00   | 500.00   |
| 500.00   | 1,000.00 |
| 500.00   | 1,500.00 |
| 15.00    | 1,515.00 |
| 500.00   | 2,015.00 |
| 500.00   | 2,515.00 |
| 2,515.00 | 2,515.00 |
| 1.44     | 1.44     |
| 1.44     | 2.88     |
| 1.44     | 4.32     |
| 1.44     | 5.76     |
| 5.76     | 5.76     |

7:39 PM

01/02/18

Accrual Basis

Utah Engineers Council  
Profit & Loss Detail  
July 1, 2017 through January 2, 2018

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| <u>Amount</u>   | <u>Balance</u>  |
|-----------------|-----------------|
| 10.00           | 10.00           |
| 10.00           | 20.00           |
| 10.00           | 30.00           |
| 1.00            | 31.00           |
| 10.00           | 41.00           |
| <hr/>           | <hr/>           |
| 41.00           | 41.00           |
| <br>            |                 |
| 14.04           | 14.04           |
| 14.04           | 28.08           |
| 14.04           | 42.12           |
| 14.04           | 56.16           |
| 2.50            | 58.66           |
| 14.04           | 72.70           |
| <hr/>           | <hr/>           |
| 72.70           | 72.70           |
| <br>            |                 |
| 2,709.31        | 2,709.31        |
| <hr/>           | <hr/>           |
| 6,351.88        | 6,351.88        |
| <hr/>           | <hr/>           |
| <b>6,351.88</b> | <b>6,351.88</b> |
| <hr/> <hr/>     | <hr/> <hr/>     |