MINUTES OF THE
UTAH ENGINEERS COUNCIL
May 4, 2016, 12:00 Noon
Van Boerum & Frank Associates
330 South 300 East
Salt Lake City, UT

Members Present:
Brian Warner, Chair
Charles Vono, Vice-Chair
Jed Lyman, Treasurer
Rob Kesler, 1st Past Chair
David Cline, 2nd Past Chair
Max Gandy
Chris Perry
Craig Wilkinson
Roberta Schlicher
Jonathan Jensen
Susan Merrill

Members Absent:
Cindy Spangler
Dannie Pollock
Kordel Braley
Jeff Anderson
Marilyn Marshall
Paul Feser
Dale Robinson

1. Welcome – Brian Warner
The meeting began at 12:10 p.m. Brian Warner welcomed everyone to the meeting.

2. Approval of Minutes – April 6, 2016
Motion: Rob Kesler moved to accept the minutes. David Cline seconded the motion. The motion carried unanimously.

Jed reported that our current account balances are as follows:
Savings: $ 467.40
Operating: $4,551.96
Scholarship: $1,333.61
Total: $6,252.97

This total does not include the check that was written to Susan today or her payment for May. We should have around $5,000 left over.

We had $11,000 budgeted for the banquet food and we only spent $6,000. The major reason for that is that Rickenbacker’s was so inexpensive and we didn’t buy alcohol. We also budgeted for about 200 attendees and we only had 158 attendees. Rickenbacker’s was a good deal. Charlie Vono said there are some rumors about them reopening.

Jed Lyman said he has been looking at venues and caterers in the Salt Lake area and they are not that inexpensive.
David Cline said he was told about a place online where you can put your needs out there and they come back with your options and prices. He said he would be willing to check out this service for the UEC if we want to do that. This is for the whole banquet package – you have so many people, you want food, you need a venue, a location in the state, etc. They come back with bids.

Chris Perry suggested that since we put all this time into getting a banquet together, we should look into putting a “cookbook” together for use by our society members to help with their event planning. There are other entities that could teach us about these things as well. That would be a value added for our member societies.

4. Committee Final Reports

A. E-Week Committee – Charles Vono: Charles submitted a written report and also reported in the meeting that we were charged for 152 people. They charged $31.50 per meal, AV was $150, the cash bar was $150, service charge was $957; $6,045 total for the venue.

B. Publishing Committee (Journal/Newsletter) – Dannie Pollock: The Journal has not been sent out. Articles are still needed as well as advertisers. Susan said when she talked to Juli last week, Juli said they have everything, but Dani from newsLINK said they are missing articles from AAEE, ACEC, EWB, IEEE and UCEA. ACEC said they have sent in two articles. We don’t have mailing lists from IEEE and UCEA. David Cline said he will submit an article from EWB. We are having difficulty communicating with newsLINK. They don’t make any money on our Journal, so it is probably not a priority for them. Dannie Pollock has not been communicating with the UEC about the Journal much. David Cline said he will go and meet with newsLINK to find out for sure where we are and what we still need. Susan will send out an email letting people know that we need advertisers for the Journal. If we provide names and numbers to newsLINK, they will follow-up to sell ad space. If they can’t sell enough ad space, the Journal will not move forward. Susan will put the articles she has in the UEC Dropbox. Susan needs an updated ad price list for the website. In the past couple of years there has been discussion from newsLINK saying they are bringing in interested parties to be sponsors, but that never seems to materialize. Chris Perry said he is not able to get a mailing list from IEEE. The representatives need to encourage their societies to participate with the Journal and to supply a mailing list which will only be used to mail the Journal.

We want to look into just sending the Journal electronically for next year to see if we have more success doing it that way. It would substantially reduce costs to do it that way. The Journal is a way to highlight member societies and companies in the engineering community.

C. Scholarship Committee – Jed Lyman: The scholarships have all been paid out and the information has been passed on to Max Gandy. Jed received a thank you note from one of the recipients.

D. Fund-Raising Committee – Rob Kesler: Rob Kesler has a written report for the committee which includes the email drafted by Jed Lyman that was sent to potential donors which was really helpful. The report is attached to the minutes. We raised about $10,230 this year minus PayPal credit card fees. This is the first year in several years that we have matched or exceeded the scholarship needs and have not had to put other money towards scholarships. Rob has contact information to pass on to Brian Warner for use next year. It is important that everyone participates on the Board as well, even if it is just $5 or $10. It helps each person to feel committed and we would do much better with our fund-raising. The aerospace companies make their decisions in April or May, so it is important to start contacting people right away for next
year. Rob will send the fund-raising form to Charlie Vono to pass on to aerospace companies right away. It will get the discussion started for these companies.

E. Membership Committee – Marilyn Marshall: Marilyn emailed a report and was not able to attend the meeting today. Charlie Vono said he attended a SAMPE meeting and SAMPE said they are very interested in joining the UEC. They have about 150 people without students. Charlie told them about how much their dues would be and they had no problem with that. These are advanced material process engineers. They want to become more well known in Utah. They work on composites a lot here in Utah. Boeing and ATK use composites among other smaller companies. Charlie referred them to the UEC website and gave a short presentation about the UEC at their meeting. A gentleman that Charlie was sitting by told him that the chemical engineers should be members of the UEC and said he should call Tom Fletcher and gave him Tom’s contact information, so Charlie will call him. A lot of the younger generation don’t see why they need to join associations, but it is really an important thing to do to network and learn from those with experience.

The SAMPE membership application will be voted on at the September meeting with the entire Board. SAMPE will need to submit a written membership request which we have in an email with a copy of their by-laws. The UEC has associate memberships which allow other types of organizations to participate with us.

F. Legislative Committee – Chris Perry: There was no report.

6. Other Business

We need to set up an Audit Committee. The Chair will be Chris Perry and other committee members will be Brian Warner, Charles Vono and Robert Schlicher. The outgoing and incoming treasurers need to attend the meeting. The chair needs to write a report after the meeting and submit it at the Executive Committee meeting in August. The Audit Committee will meet on June 30 at Noon at Van Boerum and Frank Associates.

The Executive Committee meeting will be where we need to prepare a budget for next year and discuss other matters as well. This meeting will happen after the audit.

Charlie Vono went to the Utah State Board of Education meeting last month. The Board received money from the legislature to create training for K-12 counselors and they want to be sure that includes help for people who want to become engineers. Charlie was asked if the UEC could help direct students to websites where they could learn about engineering. They asked if each society could have a link on their websites to tell them about their discipline of engineering. Charlie is working with Glo Merrill at the Board of Education and directed her to the Discovery (E-Week) website, but she still would like to see something on our website that would link to each society’s website telling about their profession so it would all be in one place. ASCE has a Kidsville page. We can also put the Discover E link that is the national E-Week website on our website. Each society needs to send Susan a link to their webpages that would have information helpful to K-12 students about their discipline of engineering.

After the meeting Robert Schlicher from SAME said she would take Charlie Vono’s place with the Board of Education. That has now happened.

7. Adjournment

Motion: David Cline moved to adjourn the meeting.

The meeting was adjourned at 1:10 p.m.
Brian Warner asked that we track the lunch money collected and spent at each meeting. Today’s numbers are as follows:

$  collected for lunches
$127.18 spent on lunches
5 lunches left over
The 2016 Utah Engineers Banquet was held Friday, 26 February at the Rickenbacker’s Steak House at the Ogden Airport. The guest speaker was pilot, author, and motivational speaker, Mr. Bryce Gibby.

This report covers the financial results and the actions required to ensure a good banquet, that is, the planning and execution of events. Suggestions for next year are also included.

FINANCIALS

The following discussion deals with physical dollar amounts that changed hands and does not attempt to evaluate the cases where products or services were donated as they were delivered and performed. For instance, it does not include calculations for the design and creation of programs and nametags which were created at delivered through the generosity of VBFA.

Costs
The final invoice from Rickenbacker’s was $6,045.60 (see attached for breakout). We were not charged tax and the 20% service charge was applied “before tax”. The $150 labor charge was for the bartender. This bill has been paid.

We had an additional budget of $1060 for all other expenses such as postage, speaker gift, programs, physical awards, etc. You can find this on the budget sheet broken out as awards ($500), paypay charges ($250), printing/postage/nametags ($210), and speaker gift ($100). The actual expenses were $264.60, $183.71, $0, $108.24, respectively, for a total expense of $556.55. The PayPal charges listed here are only for the ticket sales. The $210 worth of printing and nametags were donated by VBFA. All bills have been paid.

Incomes
Ticket sales came to 156 tickets sold for $8,380. See tab 3 on the budget sheet. (The associated ticket sales PayPay charges of $183.71 appear in the expenses above.) Donations for the banquet amounted to $3,550 minus PayPal charges of $77.95 and also minus $225 of the Ferguson donation which is earmarked for Newslink. Thus, net donations for the banquet amount to $3,247.05

Therefore, the costs minus the expenses placed the event in the black to the amount of $8,380 + $3,247.05 - $6,045.60 - $556.55 = $5,024.90.
Planning
Initial planning began in the summer of 2015 and a banquet subcommittee was established and started meeting monthly on 12 Nov 15. Meetings became more frequent as the banquet date approached. Minutes are available. Members: Jed Lyman, Chris Perry, Max Gandy, David Cline. Key helpers: Juli Burton, Joyce Peters (Hill AFB), Stanley Klemetson. It is very important to establish the venue, date, and speaker as early as possible.

Important support was provided by the Hill AFB Engineers Week Committee. The banquet was included in Hill AFB Engineers Week schedules and advertisements and Hill AFB outreach expert, Joyce Peters, also helped Charlie Vono to locate key individuals and companies to invite. The goal was 200 tickets attendees and the final number was 155. This is a good attendance based on previous years and it appears additional tickets were sold via heavy advertising. For instance, an additional table for IEEE was populated by Hill AFB folks. This helped offset the concerns of losing attendees by holding the banquet this far north this year.

Hill AFB created a very nice frame for the Governor’s Declaration of Engineers Week and placed it on prominent display in the lobby of building 1575 (an ICBM building). They returned the declaration in time to be presented at the banquet by the GOED Executive Director, Val Hale.

Charlie created the PowerPoint charts he would need as emcee starting about 2 weeks ahead and finishing about 1 week ahead. Some logos are photos were not immediately available, but Charlie found what he needed by a simple internet search. (Yes, even the photos of the recipients!) Charlie also created a continuous loop for the networking/mingling area that cycled through charts of contributors, scholarship winners, and nominees. Jed created the programs and his company printed them. A word of caution. It is incredibly easy for mistakes to sneak into these documents. They need a thorough, detailed review by one or more people known for their attention to detail.

Execution
A rehearsal was held a few days prior at the restaurant. This was very helpful in making final decisions about table set-up, buffet management, audio visual, and other last minute decisions.

The program was set up to run according to this schedule:
6:30pm Social Hour
Book Signing, Bryce Gibby
Networking

7:30pm Welcome, Buffet, & Dinner
Exits, Restrooms
Ogden Mayor, Mike Caldwell  GOED Executive Director, Val Hale
How to get your food!
8:15pm Awards and Scholarships Presentations

8:45pm Keynote Speaker: Mr. Bryce Gibby

9:30pm Closing Remarks
  Brief Thank-you More Networking!

UEC helpers started to arrive before 5pm. Attendees began to arrive before 6:30pm. As they were checked-in, they were directed to the networking/mingling room that also had the pay as you go bar. This was also the room that held the buffet line for dinner. Charlie had to get Rickenbacker’s help to find their bartender and man the bar at 6:30pm.

We discovered that the deal to sell the restaurant had fallen through and that Rickenbacker’s would be closing the following day. Despite this, the restaurant staff put in a good effort to make our night a success. However, the number of staff felt a bit thin for the size of the event. This is probably why the buffet was a too slow opening and Charlie had to search for the bartender. On the other hand, there were countless last minute details that the staff quickly responded to, mainly between 5 and 6:30 pm.

With the incoming line backed up, steps were taken to hustle the remaining members to their tables and Charlie started gathering up people and asking them to move to their tables around 7:30pm.

The perennial issue of slow check-in occurred once again. Suggestions were made at the following UEC meeting on how this might be handled in the future. The biggest issue seems to be with organizations buying tables and not identifying the attendees. At the very last minute, an additional table was requested at the front.

Issues arose when head tables were sent to the buffet line and the food was not yet present. Although Charlie had slides noting the contributors, some confusion occurred as he had to step up the pace of the evening and he failed to emphasize sufficiently the contributions. However, they were recognized in the loop playing in the networking room, on the programs and signage, and Charlie showed the slides during the presentation of Rob Kessler’s service award (not included on the agenda above or shown on the slides) which occurred as people were finishing their meals.

Charlie made it a point to include interesting items on the charts for the winners, nominees, and speaker to help people in attendance find and interesting facts about them – to aid conversations. As individuals were announced, Charlie encouraged them verbally and with gestures to come to the correct place on stage and he mentioned something about them as they walked. Applause was held until everyone was present. And then applause was encouraged for the winner. Juliann Burton took photos of the nominees and winners as this all took place. David Cline handed out the plaques and shook hands with the recipients. This
division of labor between David and Charlie was critical to ensuring efficient and quick award presentations. In past banquets, it was easy for this to take too long.

After the event and just before the final round of mingling and book signing, Charlie informally presented Bryce Gibby with a $100 Barnes & Noble gift certificate with accompanying Godiva chocolates.

*Suggestions for next year*
The following is a collection of suggestions from the March UEC meeting and various emails without much editing.

We should consider independent caterers next time as this often results in better food at lower prices. McNeil’s would have paid 50% of the bar tab and so we should have set up a “free bar” with sodas and probably without hard liquor. We also could have asked Wasatch Distributors to provide free beer. Mu Byani was missing from some materials. Next year, emphasis to the engineering societies that “your engineering of the year” should be our nominee. That is, encourage more nominations to UEC by encouraging societies to start with their own awards.

Nick Safai from Salt Lake Community College showed up with five students, but he didn’t have a ticket. Susan tried to ask him about his ticket, but he said he was covered by Van Boerum & Frank and ASPE. In reality, there were four student tickets provided by these two organizations, but not Dr. Safai’s. McNeil Engineering will cover the cost of Nick Safai’s ticket this year.

Chris Perry suggested that in the future we look into software that will check people in with a QR code for their smart phone. It costs $100 for up to 300 attendees. We can ensure everyone checks in and get an accurate count. Chris Perry will put information about this in his report.

The social hour worked pretty well. David Cline felt that the food was okay, but not the best we have had. He feels that competition for caterers works better. We had a cash bar this year. In the past, we have provided beer, wine and soda. It makes for a nice social hour. We have been fortunate to have donations specified for this in the past and in past years we have supplied the beer and wine rather than the caterer. General Distribution has provided that for us the past few years. They cannot donate alcohol outside of Salt Lake County. The distributor in the Ogden area is Wasatch and we should have gone to them.

Add a list to this report of all VIPs so we have a good list to start with next year. (Vono: I have lots of Exel spreadsheets of people I invited which includes scores of VIPs, depending on how you define a VIP. I can work next year to invite them again. Adding these to the report would make it too long.)

Add these VIPs to our regular mailing list, especially if we keep them informed months ahead of the banquet.
Avoid using the term GOED too much. Remind folks that it stands for the Governor’s Office on Economic Development.

Have the Banquet Subcommittee review all programs and announcements for details to avoid mistakes.

Print out all the known name tags the day before the banquet. If we have a table of 8 ASHRAE people, as an example, print the 8 name tags showing ASHRAE.

Set up a check-in table with three stations based on last names of the guests.

It was suggested that engraved awards would be nicer and we used to get them at Hill AFB. Charlie Vono will check on that next time he is out there. The first photo shows an example of an older UEC plaque created at Hill AFB.

The next photo below shows the current ASHRAE plaque.

The ASHRAE plaques were ordered from Joe’s Trophies and Gifts at 267 W 2950 S, South Salt Lake, UT 84115. Telephone: (801) 266-2975 E-mail: orders@joestrophies.com. They were about $85 each. The plaque is about 11 by 8 ½ wood back overall.
In recognition of Engineering accomplishments and for his service to the profession and community, the Utah Chapter of ASHRAE proudly presents this plaque to Mark Callister, Engineer of the Year Award 2021.
Attachments to this report:
  Awards and scholarships presented
  Details of donations
  Rickenbacker’s Steak House Invoice
  Hill AFB Engineers Week Schedule
The following awards and scholarships were presented

Great turn out from the nominees and winners. Only Erica Guthrie was a no-show. Sophia (executor of her father’s Piele grant) was also a no-show, probably due to her father’s illness.

Scholarships

- $1500  WSU  Erica Guthrie, BSEE  Gerald H. Piele Scholarship
- $1500  USU  Brad Siler, BSME and Economics
- $1500  UofU  Will Anderl, BSME
- $1500  BYU  Matt Anderson, BS Chem Eng

MESA Teacher of the Year

- $500  Becky Dunleavy, Bountiful Jr. High – Davis School District

Engineering Educators (*winner)

- ASHRAE  *Amanda D. Smith, PhD, U of U ME Assistant Professor
- IEEE  Julanne K. McCulley, Assistant Professor, Advisor, WSU EET Program Coordinator
- ITE  Cathy Liu, Ph.D. Assistant Professor, U of U CEE Department
- UCLS  Dan Perry, PLS, UVU Engineering Graphics & Design Technology Department

Fresh Faces in Engineering (*winner)

- ACEC  Michelle Quinn, P.E.  Ensign Engineering and Land Surveying
- ITE  Andrea Umphenour  O’Neill & Company
- SAME  Mary Elizabeth Boyle, 2Lt, USAF  75 CE Group Hill AFB Energy Manager
- SEAU  Alex Piket, M.S.  BHB Structural Engineers
- SWE  *Rachel Oberg  Merit Medical Systems, Inc.

Engineer of the Year (*winner)

- ACEC  Paul Hirst, PE  Caldwell Richards Sorensen (CRS)
- ASHRAE  Mark Callister, PE  LDS Church Meeting House Facilities
- IEEE  Lance Ryan McBride  Great Basin Scientific
- ITE  Glenn Blackwelder, PE, PTOE  Utah Department of Transportation
- SAME  David O. Murray, P.E.  USAF 75th Civil Engineer Group
- SEAU  *Jeffery T. Miller, SE  Reaveley Engineers + Associates
Donations

Top Sponsors
  McNeil Engineering
  Varian Medical Systems
  Van Boerum & Frank Associates, Inc.
  Ferguson
  News/Link Group

Additional Contributors
Scholarships
  Mu Bhayani Fund
  David and Susan Merrill
  ASPE
  Aquatherm
  Midgley-Huber
  Thybar
  Brunner Dallon & Assoc.
  Heath Engineering
  George E. Piele
  ACEC
  TBSSystems
  Spinnaker Engineering Science, LLC
  Rob and Jodi Kessler
  Trent and Valerie Hunt
  US Air Conditioning

Banquet
  Northrop Grumman Corporation
  Greenheck Fan Corp.
  Scott Weisman
  Desert Aire
Invoice

Rickenbacker's Special Events

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| 152 Passed appetizers, buffet, dessert @ $3.50 | $4,788.00 |
| 1 AV Equipment Rental @ 150.00 | $150.00 |
| 1 Full Cash bar @ 150.00 | $150.00 |

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Paid $0.00
Balance $6,045.60

Please remit the Total Balance Due at close of event.
Address all correspondence to Dawn Mallory.
If we can better serve you in any way, please let us know.
Thank you for this opportunity to serve you. We appreciate your business.
Good Advertising: Hill AFB Engineers Week Schedule included the banquet

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<td><strong>Monday Feb 22</strong></td>
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| Pancake Breakfast   
Falcon Hill 1575 Lobby  
7:30 – 8:10 |
| BYU Presentations  
"Student Presentations"  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| University of Utah Presentations  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| E-Games  
Mountain Car  
Bldg 1300  
1:00-2:00 |
| Paul Zarchan  
AIAA Distinguished Lecturer  
"Missile Guidance and Control"  
Weber State Davis Campus 2750  
University Park Blvd, Layton, UT  
Building D, Ballroom 6:30 to 8:00 p.m. |

| **Tuesday Feb 23** |
| Utah State Presentation  
"Rocket Motor Demo"  
Kemp Building  
11:30-1:00 |
| E-Games  
Piano Towers  
Base Theater (Bldg 441)  
1:00-2:00 |

| **Wednesday Feb 24** |
| Utah Elementary Robotics  
Miniaturized Robot Demonstration  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| University State Presentations  
"Student Presentations"  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| STEM Outreach  
Antelope Elementary Rocket Activity  
9:30 – 11:30 |

| **Thursday Feb 25** |
| University State Presentations  
"Student Presentations"  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| NAMMSE / AFA  
"Rube Goldberg Competition Winner"  
Falcon Hill 1575 Lobby  
11:00-1:00 |
| FIRST Robotics  
Hillcrest High School Demonstration  
Falcon Hill 2575 Lobby  
11:00-1:00 |
| Dr. Chris Halley  
Dean, Utah State University College of Engineering  
"Women in Engineering"  
Hill Air Force Base Museum  
2:00 – 4:00 |
| Weber State Presentation  
"Measuring Our Air"  
Falcon Hill 1575 Lobby  
11:00-1:00 |

| **Friday Feb 26** |
| STEM Outreach  
Country View Elementary Rocket Activity  
1:00 – 4:00 |
| Utah Engineers Council Annual Awards Banquet  
Robesockers’ @ Ogden Airport  
6:30 – 7:30 p.m. Social  
7:30 – 9:30 Dinner & Presentations |

For Additional Information Please Contact:  
Spencer Brown  
AIAA  
Spencer.l.wooten@juy.com  
Rob Frazier  
BEC Systems  
rkevr@beecsystems.com  
985-307-1215  
Lt. Zachary Friesen, USAF 
CDscy@usafe.mil  
801-775-2708
2016 UEC Fund Raising Report

The fund raising effort for 2015-2016 found success in that this is the first year in quick some time that we were able to fund our scholarships completely with donated funds. We collected $6,330.00 which results in a carry over for next year’s scholarships of $330.00.

There was a lot of participation in banquet sponsorships as well with a total of $3,900.00 collected. The banquet was self-sustaining this year which will allow the donations to carry over to next year giving us working capital again.

I would like to thank the following champions in the fund raising effort which included; Jed Lyman, David Cline, and Brian Warner.

There were some individual donations that helped us to reach, and exceed, our budgeted fund raising goals. See the attached summary of the donations.

Jed Lyman prepared a wonderful email that he sent out to many to solicit donations and he was very successful. See attached example of his email.

To summarize, this year’s fund raising found success through the efforts of many. We need to continue to encourage all on the UEC committee to consider donations individually and from their companies and other contacts through work to continue to support our efforts in coordinating the engineering community in the great state of Utah. Total funds collected amounted to $10,230.00. (Minus PayPal fees)

Robert Kesler
UEC First Past Chair
Mark,

I am helping the Utah Engineers Council raise funds for the work it does for engineering in the State of Utah. UEC is trying to broaden its base of sponsors by inviting engineering companies and societies to participate at more accessible levels. The attached brochure shows the levels of sponsorship available from $5 to $6,000 and up, with the benefits that are associated with each level. Last year, in addition to the higher level sponsors, we had one of our member societies provide a donation of $150 and some HVAC consulting firms make donations of a few hundred dollars, including VBFA. Of course, we are always looking for more Gold, Platinum and Diamond level sponsors...

Will you discuss this invitation with your office and let me know if there is some level of support for UEC that you could contribute? Some of the rep firms we have contacted have in turn reached out to some of the manufacturers they represent which have then sent donations to UEC. Will you also please consider forwarding this invitation Liebert?

To help you discuss the purposes and benefits of UEC to engineering in Utah, the following bullet points may be helpful:

- **Advance the art and science of engineering for the general welfare of the people of Utah**
  - Engineers Week activities and banquet
  - Awards for engineers and engineering and science educators
- **Maintain high professional standards among its members**
  - Work closely with the Department of Occupational and Professional Licensing to maintain appropriate professional standards
  - Monitor and act on pertinent legislative activities
- **Promote cooperation among the various branches of engineering and science in Utah**
  - Monthly board meeting brings representatives of each member society together for interaction
- **Promote dissemination of knowledge and information in the various fields of engineering and science**
  - Publication of the annual UEC Journal
- **Work for the advancement of engineering education**
  - Annual engineering scholarships

Other information is available on the UEC website:
http://utahengineerscouncil.org/home

Regards,
Jed
Jed H. Lyman, P.E.
Associate Principal
Mechanical Engineer
VAN BOERUM & FRANK ASSOCIATES, INC.
330 South 300 East
Salt Lake City, UT 84111
jlyman@vbfa.com
P 801 530-3148
F 801 530-3150
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Total Needed to Cover Scholarships $6,000.00
Still Need to Raise (Surplus) $(350.00)

Total Fund Raising Amount $11,720.00
Event Sponsorship Opportunity 2016 Utah Engineers Banquet – February 2016

Scholarship Donations: Direct scholarship donations of any amount are encouraged and accepted.

Sponsor Level $5 to $699: One-time sponsorship, tied to the annual awards banquet:
- A call-out in the form of a “thank you to our event, Gold, Platinum and Diamond level sponsors” from the podium at the event.
- Listed on the Banquet program as a Banquet Sponsor.
- Listed in a thank you as part of the event write up in the UEC journal.

Sponsor Level $700 to $1,499: One-time sponsorship, tied to the annual awards banquet:
- Items listed above as well as the following:
  - Company logo included on the event program, along with other event sponsors.
  - A company logo, with a “thank you to our event sponsors” on the back of the table markers at the Banquet.

Gold Level Sponsor $1,500 – 2,999: We encourage Gold Level sponsors to consider an ongoing relationship, which helps to sustain the UEC’s educational mission of providing scholarships to qualified engineering students:
- Items listed above as well as the following:
  - At the sponsors option provide a promotional gift to the attendees of the banquet, as part of a “gift bag” to be given to all banquet attendees.
  - Company logo on the UEC website with indication of being a Gold Level sponsor.
  - Permission to use the UEC logo on the sponsor’s website and sponsor’s email. Specifications of use will be made available.
  - Sponsor’s logo will be included in emails sent from the UEC indicating level of Sponsorship of the Utah Engineers’ Council.
  - $500 of sponsorship allocated towards the scholarships presented annually at the Banquet.
  - The sponsor will be given the name and contact information of award recipients upon request.
  - Includes 2 tickets to the annual awards banquet.
  - A 1/4th Page Add in the UEC Journal

Platinum Level Sponsor $3,000-5,999: We encourage Platinum Level sponsors to consider an ongoing relationship, which helps to sustain the UEC’s educational mission of providing scholarships to qualified engineering students:
- All sponsor level items listed above as well as the following:
  - At the sponsors option provide a promotional gift to the attendees of the banquet, as part of a “gift bag” to be given to all banquet attendees.
  - Company logo on the UEC website with indication of being a Platinum Level sponsor.
  - Permission to use the UEC logo on the sponsor’s website and sponsor’s email. Specifications of use will be made available.
  - Sponsor’s logo will be included in emails sent from the UEC indicating level of Sponsorship of the Utah Engineers’ Council.
  - $1,500 of sponsorship allocated towards the scholarships presented annually at the Banquet.
  - The sponsor will be given the name and contact information of award recipients upon request.
  - Includes 4 tickets to the annual awards banquet.
  - A 1/2 Page Add in the UEC Journal

Diamond Level $6,000 and Up: This level of sponsorship is intended to be an annual, long-term relationship. The sponsorship includes business development, co-branding, and educational underwriting opportunities for the Sponsor.
- All sponsor level items listed above as well as the following:
  - Industry exclusivity with the Diamond Level.
  - At the sponsors option provide a promotional gift to the attendees of the banquet, as part of a “gift bag” to be given to all banquet attendees.
  - Company logo on the UEC website with indication of being a Diamond Level sponsor and for how long.
  - Permission to use the UEC logo on the sponsor’s website and sponsor’s email. Specifications of use will be made available.
  - Sponsor’s logo will be included in emails sent from the UEC indicating level of Sponsorship of the Utah Engineers’ Council.
  - $1,500 of sponsorship allocated towards the scholarships presented annually at the Banquet.
  - The sponsor will be given the name and contact information of award recipients upon request.
  - Includes 4 tickets to the annual awards banquet.
  - A Full Page Add in the UEC Journal
  - Logo placement on a “thank you” page within the UEC annual magazine, along with a brief bio of the sponsor in the magazine. This is not a display ad and it is not an article.
  - The UEC will collaborate with the sponsor on a co-branded professional development training event, which the sponsor will fund and host. The UEC will appropriately advertise the event through the member associations.
2016 UEC Nominating Committee Report

The nominating committee meet (via phone conference) on March 3, 2015. The committee consisted of the following members:

Robert Kesler, Nominating Committee Chair, First Past Chair
David Cline, Second Past Chair
Brian Warner, UEC Chair
Charles Vono, UEC Vice-Chair
Jed Lyman, UEC Treasurer

Many of the current UEC board committee members were discussed. We have a good pool of individuals to pull from. The committee narrowed the selection down to four individuals and then gave them a priority number. The unanimous selection was Max Gandy, ASHRAE, representative. Max Gandy was contacted on March 4th and invited to accept the nomination. Max reviewed the invitation with family and work with full support from both. Based on this the nominating committee forwarded the nominations for the 2016-2017 Executive Board as follows:
Chair: Charles Vono
Vice-Chair: Jed Lyman
Treasurer: Max Gandy

In the April meeting the UEC Board voted and ratified the nominating committees recommendations.

Robert Kesler
UEC First Past Chair
Membership report 2016

ASME-dropped out in Mid-Feb without paying 2015-2016 dues

Several members of UEC council said they would reach out to ASME to convince them of value to stay as member-FYI-one of the scholarship awards went to a student ASME member-serious addition for considerations for scholarships.

ASME is also one of the largest chapters of the UEC-should be well within their budget

Angela-SAMPE member contact SAMPE to join UEC

Charlie Vono also attended last SAMPE meeting-He was asked to supply info on UEC and invited them to join and attend last meeting of year for UEC.

Charlie will also look into nuclear society-mostly out of Idaho

AiCHE-Last time I checked they had a very small membership in Utah with poor participation-UEC was not in their budget-Charlie Vono had a name to try and contact.

Is UEC relevant to current engineers? Younger people tend not to join groups.
BUD (15-16) $14.40 amount
AIAA N/A $500.00 $14.80 ASHRAE $10.00 7-Oct $4,899.88 $500.00 $656.85 $4,500.00 30-Nov $0.96 $1.32 21-Oct
Web $660.00 Copies
 ASME $390.00 1-Feb $10.00 N/A ASCE $400.00 $40.00 16-Oct
Mar 120 6-Oct $15.53 $600.00 $10.00 $1.80 $197.55 $200.00 N/A $10.00
 ASPE Charges N/A Copies $4,899.88 $0.72 $500.00 15-Oct $10.00 $0.00 Act.(15-16) $14.04 $59.94 PayPal Charges
$10.00
4,128.75 $500.00 $500.00 30-Nov $10.00 $0.96 $660.00 $210.00 30-Oct $10.00
500.00 $10.00
$250.00 Copies
$110.00 19-Oct $2.52 Difference=
$780.00 $202.33 2-Oct $15.12 $33.44 Notes $77.95 $14.04 Copies
$500.00 7-Oct $750.00 ASPE

Notes:
1. Based on 175 Attending at $50 average per person, early registration $55, $65 after that. Students $40, etc. $10 of $50
2. In kind $600 McNiel Engineering for Board Meeting Lunch Sponsorship
3. In kind $780 Fabian-Vancott for Meeting Room Rental and Lunch Sponsorships
4. In kind $600 VNalco for Board Meeting Lunch Sponsorship
5. In kind donation - VBA provided printed materials for banquet as part of their sponsorship

SCHOLARSHIP DONATIONS

<table>
<thead>
<tr>
<th>Cat/15</th>
<th>Description</th>
<th>Cost</th>
<th>Pledge</th>
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<td>Scholarship</td>
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<td>Total</td>
<td>$27,130.00</td>
<td>$21,568.04</td>
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2015-16 Susan Merrill invoices
Paid each month for internet ($35.85 each 3 months for web subscription)
Paid each month for internet ($10 each month for internet)

ACCOUNT BALANCES May 04, 2016

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<th>Category</th>
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<tr>
<td>E-Week Banquet Printing/Postage/Nametags</td>
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SOCIETY DONATIONS

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