



**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
November 2, 2016, 12:00 Noon
Van Beorum & Frank Associates
330 South 300 East
Salt Lake City, UT

Members Present:

Charles Vono, Chair
Jed Lyman, Vice-chair
Max Gandy, Treasurer
Brian Warner, 1st Past Chair
Jonathan Jensen
Chris Perry
Craig Wilkinson
Daniel Canning
Dan Perry - on phone
Roberta Schlicher - on phone
Scott Stebbins - on phone
Regina Eco - on phone
Susan Merrill

AIAA
ASPE
ASHRAE
ASCE
ASPE
IEEE
SEAU
ASCE
UCLS
SAME
AIAA
SWE
Executive Secretary

Members Absent:

Dannie Pollock
Hal Johnson
Rob Kesler, 2nd Past Chair
David Cline
Gary Calder
Angie Tymofichuk
AAEE
ITE
ACEC
EWB
UCEA
SAMPE

Guest:

Juli Burton newsLink

1. Introductions and Welcome - Charlie Vono

The meeting began at 12:07 p.m.

2. Approval of Minutes – October 5, 2016 - Charlie Vono

Motion: Brian Warner moved to accept the October 5, 2016 minutes. Max Gandy seconded the motion. The motion carried unanimously.

3. Financial Report - Max Gandy

Max reported account balances as follows: savings \$467.58, operating \$2,990.52, scholarship \$1,848.61 for a total of \$5,306.71 minus Susan's check for \$525 to come out of the operating account. Max is missing an ACEC donation pledge of \$650. ASHRAE is wanting to use our banquet to present their scholarship as we have discussed before. They will provide the scholarship money and choose the recipient. Their money will not go through our accounts. This can be one of our nine scholarships. Charlie Vono mentioned that Northrup Grumman is interested in donating, but we don't know an amount. Many of the aerospace companies are not able to donate this year, but said they probably will next year. The money currently in the scholarship fund is left over from last year and can be used this year. Susan gave Max several dues checks that he will deposit. The check from UCLS has already been deposited. Max received an anonymous donation of \$1,000 for the scholarship fund. Brian Warner suggested that Max copy/scan the checks before he deposits them for audit purposes. Max will update the financial report. Susan

mentioned that the following societies have not paid their dues yet: AAEE, AIAA, ASPE, EWB and SWE.

Brian Warner reported that he has contacted some national companies and is getting a lot of kick-back because they have to go through the bureaucracy. He will try to contact more local companies. We need to get donations in as soon as possible because we will soon be in the holiday season.

4. STEM and Utah Board of Education - Roberta Schlicher

Roberta mentioned the memorandum from the technology group that Charles sent to everyone. She had nothing else to report.

5. Hill AFB Engineers Week Kickoff - Charlie Vono

Charlie Vono went to the meeting last Thursday to plan Engineers Week and Hill AFB is interested in having the UEC's support. We will be lending them our E-Week declaration and in exchange we get to use their PR person, which should be a help to us.

6. Publishing Committee: New approach & article status - Dannie Pollock

Dannie was not in attendance. Just before this meeting, Charlie received the new contract from newsLink for review by the Board. Charlie will send it to the Board and give them five days to review it and make comments before he signs it. No one has received a copy of the Journal in the mail. Juli suggested that we check the addresses on the mailing list. Advertisers need to receive the Journal.

7. Scholarship Committee - Max Gandy

Max Gandy reported that he is preparing to send the applications to the schools. Each of the schools get two recipients except SUU, which gets one. The scholarship committee includes Rob Kesler, Angie Tymofichuk, Scott Stebbins and Roberta Schlicher.

8. E-Week Committee - Jed Lyman

The venue will be the Budweiser Room at Rio Tinto Stadium and the date will be Saturday, February 25, 2017. They are giving us a 20% discount on the venue. Jed has been working with David Harris. The first meeting of this committee will be November 10 at Noon at VBFA in the small conference room. Jed can use more help if other people want to serve on the committee or just attend the planning meetings. Jed will follow-up with the speaker and finalize things with him.

9. Fund-raising Committee - Brian Warner

This was discussed under the Financial Report.

10. Awards Committee - Rob Kesler

Charlie reported Rob Kesler is accepting nomination packets for the awards. Please be sure to submit your nominations by December 31, 2016.

11. Membership Committee - Angie Tymofichuk

Angie was not in attendance but reported to Charlie that she has reached out to the Society of Hispanic Engineers, the manufacturing engineers, the Society of Professional Engineers and the Society of Chemical Engineers. These were cold calls and she has not heard back from any of them. She also mentioned that the paperwork for the STEM sponsored scholarship has been submitted and that will be for next year and not this year.

12. David Cline - Newsletter

Charlie reported that David needs content for the newsletter. Societies can reprint articles from their newsletters in the UEC newsletter. Susan needs email lists for the newsletter.

13. Legislative Committee - Chris Perry

Chris is hoping to put together an article for the committee.

14. Other Business - Anyone

Susan Merrill reminded people that the UEC website is there for use by our member societies. She is not getting a lot of information from societies about their meetings. Only a handful of societies regularly submit information. This is a good resource to let other societies know what is going on in your society. Please put a link on your society's website to the UEC website and give Susan links for the K-12 school page as well.

Chris Perry mentioned that a Google Calendar can be linked to websites and share information.

15. Adjournment

Motion: Jed Lyman moved to adjourn the meeting.

The meeting was adjourned at 12:47 p.m.

Brian Warner asked that we track the lunch money collected and spent at each meeting. Today's numbers are as follows:

\$ 30 collected for lunches
\$173.58 spent on lunches
16 lunches purchased
9 lunches left over

Nov 2016		
INCOME	Bud (16-17)	Act(16-17)
Society Dues (was 4838.10 with ASME)	4,437.10	3,781.60
Journal Income	0.00	0.00
Interest Income	0.00	0.00
Meeting Room Rental/Lunch Sponsorship (VBFA)	2,200.00 ¹	
Board Meeting Lunch Sponsorship (McNeil)	900.00 ²	
Banquet Meetings / Lunch (VBFA)	350.00 ⁴	
Banquet Tickets Sales	12,400.00	0.00
Banquet/General Sponsors	3,500.00	
Scholarship Donations (increased by 7)	14,000.00	1,150.00
TOTAL	37,787.10	4,861.60
EXPENSES	Bud (16-17)	Act(16-17)
Executive Secretary	\$5,000.00	\$1,500.00
Website, Internet, Postage	\$250.00	\$65.85
UEC Meetings Printing, Copies, Renewal, Mileage	\$225.00	\$18.00
Check Maintenance Fee	\$0.00	
VBFA Meeting Rooms Rental/Lunch Sponsorships	\$2,200.00 ¹	
Banquet Committee meetings/ Lunch (VBFA)	\$350.00 ⁴	
Board Meeting Lunch Sponsorship (McNeil)	\$900.00 ²	
E-Week Banquet Food, Venue, etc (see breakout)	\$11,000.00	\$765.90 # 174/ 2 nov 16
E-Week Banquet Awards	\$500.00	
PayPal Charges	\$350.00	
E-Week Banquet Printing/Postage/Nametags	\$250.00 ³	
E-Week Banquet Speaker Gift	\$180.00	
ISU, DRI, UofU, New Scholarships	\$12,000.00	
Piele Scholarship (WSU)	\$1,500.00	
MESA Teacher of the Year	\$500.00	
TOTAL	\$35,125.00	\$2,349.75
Net P&L	\$2,662.10	\$2,511.85
ACCOUNT BALANCES June 30, 2016	1 Nov 2016	Not Cleared
Savings (0468)	\$467.43	\$467.58
Operating (3175)	\$2,995.92	\$2,990.52
Scholarship (5662)	\$1,698.63	\$1,848.61
TOTAL	\$5,161.98	\$5,306.71
		\$4,781.71

Notes:

- 2016-2017 7 in kind VBFA 9 meetings at estimated \$245 pre meeting
- 2016-2017 7 in kind \$900 McNeil Engineering for Board Meeting Lunch Sponsorship (\$100/Lunch for Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May)
- 2016-2017 7 in kind donation - VBFA provided printed materials for banquet as part of their sponsorship
- 2016-2016 7 VBFA 5 meetings with lunch Banquet committee

BREAKOUTS

Society Dues	PayPal	Paid	Check # /deposit date
Invoiced 6 Oct 2016	Charges		
1 ACEE	\$61.80		
2 ACEC	\$195.00	\$195.00	6667 / 2 Nov 16
3 AIAA	\$350.10		
4 ASCE	\$660.00	\$660.00	9140 / 2 Nov 16
5 ASHRAE	\$217.00	\$217.00	5900 / 2 Nov 16
6 ASPE	\$145.50		
7 EWB-GSL	\$73.70		
8 IEEE	\$660.00	\$660.00	6381 / 2 Nov 16
9 ITE	\$305.00	\$305.00	2887 / 2 Nov 16
10 SAME	\$279.70	\$279.70	1527 / 2 Nov 16
11 SAME (new)	\$336.90	\$336.90	751 / 2 Nov 16
12 SEAU	\$261.00	\$261.00	3909 / 2 Nov 16
13 SWE	\$94.60		
14 UCEA	\$250.00	\$250.00	104 / 2 Nov 16
15 UCLS	\$547.00	\$547.00	2738 / Oct 16
TOTAL	\$4,437.10	\$0.00	\$3,711.60
Difference=			\$725.50

SCHOLARSHIP DONATIONS 2016-2017		
Call F15, donations as detailed below	Amount- est	PayPal Charges/Check Number
who (15-16)	\$1,500.00	U of U Scholarship
Mu Bhayani	\$1,500.00	
David and Susan Merrill		
VBFA	\$1,500.00	Pledge
ASPE		Jed mtg 8 Nov 16
Aquatherm		
Midgley-Huber		
Thybar		(Solicit. By Trent Hunt)
Brunner Dalton & Assoc.		(Solicit. By Trent Hunt)
Health Engineering		
Janet Piele	\$50.00	Piele Scholarship
ACEC	\$650.00	pledge
TBSystems		
Spinmaker Engineering Science, LLC		
Hub and Jodi Resler		
Michael		
Trent and Valerie Hunt		
Lovell Co.		
US Air Conditioning		(Personal check from Matt Ward -
Jed and Angie Lyman		
Susan Moran	\$51.50	Piele Scholarship
Sophie Hanson	\$1,400.00	Piele Scholarship
ASAE	\$150.00	Check 255274.13 Sep
BAE	\$4,000.00	Prefer 2: U of U
Boeing		
Oribat	\$1,500.00	Invoice Jan 2017 - Pledge
Charles and Nita Vor	\$1,500.00	Pledge for WSU
Northrop Grumman	?	Dec/Jan + interested next year
Simpson		
Bioprocess	\$1,000.00	check# 137 Deposit 2 Nov 16
TOTAL	\$13,301.50	\$0.00

GENERAL/BANQUET DONATIONS 2016-2017		
Call F14, donations as detailed below	Amount-est	Notes
who (15-16)		
Scott Weisman		
Northrop Grumman		
Desert Aire		
Ferguson		
Greenheck	\$400.00	Pledge
Varian		
TOTAL	\$400.00	\$0.00

Totals Susan	
web	\$35.85
internet	\$30.00
postage	\$0.00
total	\$65.85
Mileage/Parkin	\$14.04
Printing/Copies	\$3.96
License	\$0.00
total	\$18.00
Exec Sec	
total	\$1,500.00
Total on this bc	\$1,583.85

* Totals in two boxes above need to match

2016-17 Susan Merrill Invoices		
Month/Invoice	Category	Cost
\$500 each month for Secretarial Services		
\$10 each year for Utah business license renewal		
\$36.85 each 3 months for web subscription		
\$30 each month for internet		
#132	Mileage	\$2.88
	Internet	\$10.00
	Web	\$35.85
	Exec Sec	\$500.00
	Copies	\$0.12
#135	Mileage	
	Internet	\$10.00
	Web	
	Exec Sec	\$500.00
	Copies	
Oct	Exec Sec	\$500.00
	Copies	\$0.96
#137	Mileage	\$14.04
	Internet	\$10.00
	Web	
	Exec Sec	\$500.00
Nov	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Dec	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Jan	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Feb	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Mar	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Apr	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
May	Copies	
	Mileage	
	Internet	
	Web	
	Exec Sec	
Total in this box*		\$1,583.85