

**MINUTES OF THE  
UTAH ENGINEERS COUNCIL**  
September 4, 2013 - 12:00 Noon  
Vancott  
36 South State Street, Suite 1900  
Salt Lake City, UT

**Members Present:**

David Cline, Chair	SAME
Rob Kesler, Vice-Chair	ACEC
John Richardson, 1st Past Chair	ASME
Peter Tang, 2nd Past Chair	ITE
Brandon Birkes	ASHRAE
Jim Thacher	AIAA
James Williams	SEAU
Nadine Whitfield	SWE
Brad Gilson	AWWA, UCEA
Daniel Dunning	SAME
Peter Strazdins	ASME
Chris Zawislak	EWB-USA
Susan Merrill	Executive Secretary

**Members Absent:**

James Belshe	USPE
Brad Mortensen	UCLS
Jed Lyman	ASPE
Dannie Pollock	AAEE
Brian Warner, Treasurer	ASCE
Chris Perry	IEEE
Dan Young	ITE

**Guests**

Jeff Riddle	Vancott
Brian Riddle	Vancott
JuliAne Burton by telephone	Vancott

1. **Welcome – David Cline**

David Cline welcomed the Board members. The meeting began at 12:08 p.m. and a catered lunch was available to the Board members for purchase.

2. **Introductions**

Introductions were made.

3. **Approval of Minutes – May 1, 2013**

**Motion:** John Richardson moved to approve the minutes from May 1, 2013. Rob Kesler seconded the motion. The motion carried unanimously.

4. **Financial Report – Brian Warner**

Brian Warner was not in attendance. John Richardson reported that the Audit Committee met and found the UEC books to be in order. UEC ran about \$1,000 short last year. This includes the Varian check.

Vancott has been subsidizing our lunches at our Board meetings and we are grateful to them.

5. **IRS Update - John Richardson**

We reapplied for non-profit status about nine months ago and are still waiting to hear back from the IRS. John has tried to contact the IRS and was told again that the case is waiting for assignment and needs minimal information. John is working with a tax advocate on this. This is the result of our filing being one day late.

6. **Committee Chairs**

a. **E-Week - Rob Kesler:** Dr. John Warnock, CEO of Adobe and graduate of the University of Utah, has been invited to be our speaker and we have also requested to have the banquet at their facility. The request has gone through Adobe's public relations department and has been approved by them. It is apparently on Dr. Warnock's desk. We are now waiting to hear back from him. An alternate speaker suggested by Rob Kesler is to invite Ed Catmull, president of Walt Disney animation. He is also a graduate of the University of Utah. Rob hopes to hear about Dr. Warnock in the next day or two.

b. **Scholarships - Brian Warner:** Brian was not in attendance to address the scholarships. Dave Cline did report that he talked to Sophie Hanson and confirmed that the scholarship in the name of her father for a Weber State electrical engineering student will be an annual scholarship. The amount will remain at \$1,500 with preference given to American Indians, if possible. John Richardson will check to see if Weber State is now accredited for electrical engineering.

c. **Publication:** We are three years into a five year contract with NewsLink. Dannie Pollock has been chairing this committee. It sounds like he won't be available much over the next three or four months, so we might need to find someone to replace him. Dave will try to contact Dannie so see what needs to happen there. Sophie Hanson from NewsLink will be here next month to make a presentation. We need volunteers to serve on this committee. Peter Strazdins indicated that he would be willing to help on this committee.

d. **Awards - John Richardson:** John Richardson reported that he has updated the nomination forms. Susan has sent these to each society and she will post them on the website. John needs to have the full name of the nominee, contact information and a color head photo by November 29, 2013. The full nomination package will be due by December 20, 2013. Dave Cline talked to the Board about the idea of having posters for the nominees. There is a lot of information being presented at the banquet and it takes a lot of time. The submittals have also been very inconsistent. The proposal is that we change the format of the submittals to come in the form of a poster. We would provide a template and the information would be submitted in poster form. The posters would be printed and displayed at the banquet to be reviewed by people during the social hour. We would focus more on the winner and build more suspense as to who the winners are. Some people felt that it is important to talk about each nominee because they are essentially the award winner for their respective society. We need to provide adequate recognition to the nominees. The Awards committee would like to have input on how to speed up the awards ceremony and still provide adequate recognition to the nominees. We can compress the presentation and give more details on the posters. It was suggested to just tell a brief story about each nominee to engage the audience that might take 30 seconds each. It was also suggested to have all of the nominees up at the front at once and have each step forward as his or her name is called and introduced briefly. The posters would allow the selection committee to compare apples to apples.

The Awards Committee and the E-Week Committee will work together to determine how the awards should be presented and how the packets should be submitted.

e. **Membership Committee:** We need someone to chair this committee.

f. **Fund-raising Committee:** We need someone to chair this committee as well. We focus our fund-raising efforts on the banquet, scholarships, and the Journal. NewsLink handles the Journal advertising. We need to work on making the donation options very clear so there is no confusion about what companies are being asked to do. The Board members need to become familiar with the media package and approach the companies

that they work for. We can provide a copy of the Journal to them. Society Representatives need to help the Fund-Raising committee in securing donors. Talk about it with your society members. There are issues with societies being unable to share their membership lists, so the responsibility of contacting individuals in societies would need to fall on each society's UEC representative.

7. **2013-2014 Proposed Budget** - Brian Warner

This will be discussed at the next UEC Board meeting.

8. **2014 UEC Awards Banquet (Location, Speaker, Dates)** – Rob Kesler

This discussion occurred under the E-Week Committee Chair selection.

9. **Fundraising - Sponsorship, Donations, Journal Advertisement** – Council

This discussion occurred under the Fund-Raising Committee Chair selection.

10. **New Affiliate Member – Engineers without Borders**

Engineers Without Borders - EWB-GSL - has applied to be an affiliate member of UEC. They are eligible to be full members, but have chosen to apply to be an affiliate member in order to follow their national by-laws. Engineers Without Borders began nationally 10 years ago. Their purpose is to provide more sustainable solutions to struggling areas throughout the world. They have 350 active projects throughout the world. The local chapter has provided water resources for a schoolhouse in Uganda. They also have a local project to help communities that are far away from other resources. When they enter a community, they enter into a two-way commitment with the community to better their circumstances. Those who have reviewed the EWB application have not found any problems with it and have recommended that EWB-GSL be accepted as affiliate members.

**Motion:** John Richardson moved to accept Engineers Without Borders Great Salt Lake chapter's membership application to become an affiliate member of UEC. Peter Strazdins seconded the motion. The motion carried unanimously.

11. **Roster Questionnaire Status** - Susan Merrill

Susan has only received six completed roster questionnaires back. Those she has received are: AIAA, ASHRAE, ITE, SAME, UCLS, and EWB-GSL.

It is important that the societies update these and that they are accurate. These are used for UEC dues and NewsLink uses this information for the Journal.

12. **Meeting with NewsLink – 2014 Journal** – David Cline

This will be reported at the next meeting.

13. **Adjournment**

**Motion:** Peter Tang moved to adjourn the meeting.

The meeting was adjourned at 1:17 p.m.