



**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
September 5, 2018, 12:00 Noon
Van Boerum & Frank Associates Inc.
330 South 300 East
Salt Lake City, UT

Members Present:

Roberta Schlicher, Chair	SAME
Jacob Browning, Vice Chair	ASHRAE
Paul White, Treasurer	INCOSE
Jed Lyman, 1 st Past-Chair	ASPE
Charles Vono, 2 nd Past Chair	AIAA
Chris Perry	IEEE
Amber Dalley	ASM Int.
Garin Mehraban	
Carla Humes	Executive Secretary

Members Absent

Daniel Canning	ASCE
Bryan Chamberlain	ITE
Dave Cline	EWB
Regina Eco	SWE
Cambria Flowers	SEAU
Sam Kelly	
Brian Linam	
John Metcalf	AIAA
Dannie Pollock	AAEE
Dallen Romriell	SEAU
Michael Smith	ACEC
Angela Tymofichuk	SAMPE
Brian J. Warner	ACEC
Brad Welch	ASPE
Tami Goetz	UT GOED

1. Welcome – Roberta Schlicher

The meeting began at 12:10 p.m. We waited a few minutes to see if anyone called in, there were no participants on the phone. Roberta welcomed everyone to the meeting, made introductions and asked Carla if she was up to date on Robert’s Rules of Order. Carla responded, working on it. Roberta also disbursed roster and requested that the information be reviewed and updated and any newcomers could add their information.

2. Approval of Minutes – May 9, 2019

Motion: Charles Vono moved to accept the minutes as they are currently on the website. Chris Perry seconded the motion, and the motion was carried unanimously.

3. **Financial Report – Paul White**

- a) E-postcard Tax Filing Submittal schedule - Jacob Browning.
Jacob indicated that he had filed the E-postcard online in either May or June and that Paul has the information W-9 Status, a new one was on file with the Scholarship Funds application with Northrup Grumman.
- b) June 2018 Audit meeting report - Jacob indicated that the new mailing address should be the newsLINK Group, 4064 South Highland Drive, Millcreek UT 84124. Jacob indicated that he had passed the “big book” with the audit information to Paul.
- c) W-9 Status – Jacob filed a new W-9 with Northrup Grumman indicating the new mailing address – the newsLINK Group 4064 South Highland Drive. Millcreek, UT

4. **Membership Committee – Angie Tymofichuk**

Angie was unable to attend, but we did have a new member, Amber Dalley, is with the ASM International. She is the Chapter chair for the Utah chapter, they have 5 members and are hoping to build membership and increase exposure. Their meetings are on the Third Thursday of the month and anyone is invited to attend.

5. **Publication Committee Update – Charlie Vono**

Charlie indicated that he was already reaching out for content, that the content should be 1500 to 3000 words, 2 – 4 pages in length, submitted by local societies. Content is due by the 31st of December. Article should not be relentlessly self-promoting, it can contain graphs and pictures for explanation. Writer can include a picture and a short bio.

6. **Scholarship Committee Update – Paul White**

Working on recruiting companies to sponsor scholarships. There was 12K committed, last year 6K from Northrup Grumman, \$1500.00 From Charles Vono and his wife, \$1500.00 from VBFA, \$1500.00 Mitch Huber. BAE Systems 4K, 1K for general operating account, banquet and 3K for Scholarship fund. Anticipating this for the current year. There was discussion on ways to increase scholarship donations. There was a \$1500.00 Scholarship award that carried over from last year. Jake has all of the correspondence.

7. **E-Week Committee Update – Jake Browning**

- a) Speaker Possibilities – Jake working on CEO of Foresight? To speak at the banquet.
- b) Venue – Jake indicated that he had not reached out to last years participants.
- c) Other details – Infor passed from Roberta to Jake for E-Week from last year.

8. **Awards Committee Update – Charlie Vono**

Charlie indicated that the final awards nomination forms for the year were being passed out. Noted that there were three different versions, Space and Engineering award, Engineering year to year and Engineers Education. They all have many of the same rules.

Would like input, are they pretty good, completely wrong. Discussion concerning qualification for nomination. You are not required to have an engineering degree, but should be working on a project. Charles is trying to loosen up wording to no require a bachelor's degree in engineering. Project should one that furthers an individual's growth. Judges may take into consideration an engineering degree. If you have won an award previously, you cannot be nominated again for that award. Roberta mentioned that judges should take time to evaluate the applicant. Mention was made to the fact that if you are a judge you cannot judge your member society applicant. If you do volunteer to be a judge, look through the criteria and make a determination as to whether you have the time to participate in the judging.

9. **2018 – 2019 Proposed Budget and Vote**

a) Proposed Budget Presentation – Paul White

Suggestion to highlight investments to indicate the difference in cost. Paul looked at the actuals from last year and increased the mounts. Charles would like to have the account balances show on the report, to breakout the scholarship and the operating account. Charles requested that future versions to include account balances, and to show what is included in a lump sum payment.

b) Vote to accept proposed budget

Voted to accept as revised, notations would be made for FANX expense. The option to address ticket prices as needed. It may be an option to have early ticket sales at a lower price.

10. **Fund Raising Committee – Jed Lyman**

Jed is interested in options for fund raising. It was noted that the smaller donations need to go into the general account, keeping the scholarship and operating account separate.

11. **Roster Questionnaire – Carla Humes**

The questionnaire had not been sent out, Carla was not sure who was to receive it. Agreed to make sure that it went out very soon.

12. **Other Business**

a) Review of new website –

Website has been launched, donations can be accepted through paypal. Applications are on the website. Website requires "tweaking" at this time.

b) Bylaws and Duties

Reviewed some small questions concerning the consistency of the bylaws and the duties assigned. Note was made and it was determined to review the changes at the October meeting, with a vote at that time, to accept/deny changes.

Meeting was adjourned at 1:25 by Roberta.